

## VALLIBEL FINANCE PLC

(Company Reg: No PB 526 PQ)

310, Galle Road, Colombo 03

Tel: 0112370990, 0117600000

Email: vallibel@vallibelfinance.com, Website: www.vallibelfinance.com

# CIRCULAR TO SHAREHOLDERS

Dear Shareholder/s

## ANNUAL GENERAL MEETING OF VALLIBEL FINANCE PLC

We are pleased to inform you that the Board of Directors of Vallibel Finance PLC has decided to hold the Annual General Meeting (AGM) of the Company on Monday 30th June 2025 at 10.00 a.m. at the Auditorium of the new Corporate Office of the Company, No 480, Galle Road, Colombo 03.

The Annual Report -2024/25 is made available to the Shareholders, on the Company's Website ([www.vallibelfinance.com](http://www.vallibelfinance.com)) and the Website of the Colombo Stock Exchange (CSE) ([www.cse.lk](http://www.cse.lk)) in accordance with Rule 7.5 of the Listing Rules of the CSE. Additionally, the under-noted documents are also hosted on the Website of the Company and the CSE:

1. Notice of Annual General Meeting
2. Form of Proxy
3. Form of Request for a printed copy of the Annual Report

You may also scan the QR Code given below to directly access the Annual Report 2024/25.



If you wish to have a printed version of the Annual Report, please mail the duly completed "Form of Request" to the address given below:

### Vallibel Finance PLC

C/o Corporate Solutions Unit

Central Depository Systems (Pvt) Limited

Ground Floor, M & M Centre

341/5, Kottee Road, Rajagiriya

The printed Annual Report will be forwarded within 8 market days of the receipt of your written request.

In the event you have any queries or require any assistance on the documentation relating to the AGM you may contact Ms. Lakmini Kottegoda, Company Secretary on telephone 0117600000, email: [lakminik@vallibelfinance.com](mailto:lakminik@vallibelfinance.com) anytime between 10.00 a.m. and 4.00 p.m. on any working day.

If you are unable to participate at the AGM and wish to appoint a proxy to represent you, please complete and return the Form of Proxy to reach the Registered Office of the Company, No.310, Galle Road Colombo 03, not later than 47 hours prior to the time appointed for the meeting.

In the event the Company is required to take any action in relation to the meeting in the best interest of the Meeting attendees and/or in line with any communications, guidelines, directives or orders issued by the Government of Sri Lanka, Notice of such action will be given by way of an announcement to the CSE and publication on the Company Website-[www.vallibelfinance.com](http://www.vallibelfinance.com)

By Order of the Board

**VALLIBEL FINANCE PLC**

**Lakmini Kottegoda**

Company Secretary

29th May 2025

# Notice of Annual General Meeting

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of Vallibel Finance PLC will be held on Monday, the 30th of June 2025 at 10.00 am at the Auditorium of the Corporate Office of the Company No 480, Galle Road, Colombo 03 for the following purposes:

1. To receive and consider the Annual Report of the Board of Directors on the affairs of Company and the Statement of Accounts for the year ended 31st March 2025 with the Report of the Auditors thereon.
2. To re-elect Mr. J Kumarasinghe who retires by rotation in terms of Articles 87 and 88 of the Articles of Association, as a Director.
3. To elect Mr. R S Dahanayake who retires in terms of Article 94 of the Articles of Association, as a Director.
4. To re-appoint the retiring Auditors Messrs Ernst & Young, Chartered Accountants, as the Company's Auditors and to authorize the Directors to determine their remuneration.
5. To authorize the Directors to determine donations for the year ending 31st March 2026 and upto the date of the next Annual General Meeting.

By Order of the Board

**VALLIBEL FINANCE PLC**



**Lakmini Kottegoda**  
Company Secretary

Notes:

1. A shareholder entitled to attend and vote at the meeting is entitled to appoint a proxy to attend, speak and vote on behalf of him/her.
2. A proxy need not be a shareholder of the Company.
3. The Form of Proxy is enclosed for this purpose.
4. The completed Form of Proxy must be deposited at the Registered Office of the Company; No. 310, Galle Road, Colombo 03, not less than forty seven (47) hours prior to the time appointed for the meeting.

29th May 2025  
Colombo

# Form of Proxy

I/We\*.....holder of  
(NIC/Passport/Co. Reg. No. ....) of .....  
..... being a shareholder / shareholders of **Vallibel Finance PLC** hereby  
appoint .....holder of  
(NIC/Passport No. ....) of ..... or failing him/her

- |                         |                 |
|-------------------------|-----------------|
| Mr. K D A Perera        | or failing him* |
| Mr. S B Rangamuwa       | or failing him* |
| Mr. S S Weerabahu       | or failing him* |
| Mr. J Kumarasinghe      | or failing him* |
| Mrs. C P Malalgoda      | or failing her* |
| Mr. M A K A B Dodamgoda | or failing him* |
| Mr. R S Dahanayake      |                 |

as my/our\* proxy to represent me/us\*, to speak and to vote as indicated hereunder for me/us\* and on my/  
our\* behalf at the Annual General Meeting of the Company to be held on 30th June 2025 and at every  
poll which may be taken in consequence of the aforesaid Meeting and at any adjournment thereof.

	For	Against
1. To re-elect Mr. J Kumarasinghe who retires by rotation in terms of Articles 87 and 88 of the Articles of Association, as a Director.	<input type="checkbox"/>	<input type="checkbox"/>
2. To elect Mr. R S Dahanayake who retires in terms of Article 94 of the Articles of Association, as a Director.	<input type="checkbox"/>	<input type="checkbox"/>
3. To re-appoint the retiring Auditors Messrs Ernst & Young, Chartered Accountants as the Company's Auditors and to authorize the Directors to determine their remuneration.	<input type="checkbox"/>	<input type="checkbox"/>
4. To authorize the Directors to determine donations for the year ending 31st March 2026 and up to the date of the next Annual General Meeting.	<input type="checkbox"/>	<input type="checkbox"/>

In witness my/our\* hand(s) this ..... day of ..... Two Thousand  
and Twenty Five.

.....  
Signature of Shareholder/s

\*Please delete as appropriate

- Notes:**
1. Instructions as to completion appear on the reverse.
  2. A Proxy need not be a shareholder of the Company.

# Form of Proxy

## INSTRUCTIONS AS TO COMPLETION

1. Kindly perfect the Form of Proxy by filling in legibly your full name, address and the National Identity Card / Passport / Company Registration No. and signing in the space provided and filling in the date of signature.
2. The completed Form of Proxy should be deposited at the Registered Office of the Company No.310, Galle Road, Colombo 03, Sri Lanka, forty seven (47) hours prior to the time appointed for the Meeting.
3. If you wish to appoint a person other than the Chairman or a Director of the Company as your Proxy, please insert the relevant details in the space provided (above the names of the Board of Directors) on the Proxy Form.
4. If the Form of Proxy is signed by an Attorney, the relative Power of Attorney must be deposited at the Registered Office, No.310, Galle Road, Colombo 03 for registration.
5. If the appointor is a company / Incorporated body this Form must be executed in accordance with the Articles of Association / Statute.

# Form of Request

## FOR A PRINTED COPY OF THE ANNUAL REPORT OF VALLIBEL FINANCE PLC FOR THE YEAR ENDED 31ST MARCH 2025

TO: Vallibel Finance PLC  
C/o Corporate Solutions Unit  
Central Depository Systems (Pvt) Limited  
Ground Floor, M & M Centre  
341/5, Kotte Road, Rajagiriya

I/We hereby request for a printed copy of the Annual Report of VALLIBEL FINANCE PLC for the year ended 31st March 2025.

### DETAILS OF THE SHAREHOLDER(S)

Full name:	
National Identity Card /Passport / Company Registration No. :	
Contact Telephone Number :	
Address :	

.....  
Signature of Shareholder(s)

.....  
Date

### Contact details of **Vallibel Finance PLC**

Telephone 011-4393100, 011-7600000  
Email [vallibel@vallibelfinance.com](mailto:vallibel@vallibelfinance.com)

### Contact details of **Corporate Solutions Unit of Central Depository Systems (Pvt) Limited**

Telephone 011-2356444  
Facsimile 011-2440396  
Email [registrars@cse.lk](mailto:registrars@cse.lk)