

Date.....

The Manager,

Vallibel Finance PLC,  
No.310, Galle Road,  
Colombo 03,

Dear Sir,

**REQUEST FOR MORATORIUM RELIEF INTRODUCED BY CENTRAL BANK OF SRI LANKA UNDER BY ITS CIRCULAR NO.5 OF 2020.**

I/We the customer/client of your company hereby forward following required information for you to consider in granting me/ us the moratorium introduced by the Central Bank of Sri Lanka.

| 1.DETAILS OF THE FINANCE FACILITY |  |  |
|-----------------------------------|--|--|
| (A)                               | Contract No                                  |  |
| (B)                               | Reference No<br>Vehicle/Equipment/Property   |  |
| (C)                               | Branch where facility<br>obtained            |  |
| (D)                               | Purpose for the facility<br>obtained         |  |
| (E)                               | Present location of the<br>vehicle/equipment |  |

| 2.DETAILS OF THE APPLICANT |                           |        |      |
|----------------------------|---------------------------|--------|------|
| (A)                        | Full Name                 |        |      |
| (B)                        | National Identity Card No |        |      |
| (C)                        | Current Address           |        |      |
| (D)                        | Telephone No's            | Mobile | Home |
|                            |                           |        |      |

**3.TYPE OF EMPLOYMENT/NATURE OF BUSINESS**

|     |   |  |
|-----|---|--|
| (A) | <b>Salaried employee?</b><br><br>YES <input type="checkbox"/> NO <input type="checkbox"/><br><br>(if YES fill required details) | <b>Name of the Employer:</b>   |
|     |   | <b>Address of the Employer:</b>  |
|     |   | <b>Telephone No's:</b>   |
|     |   | Letter to confirm the designation and mentioning the details of the salary deduction, issued by the Employer is enclosed herewith.       |
| (B) | <b>Self - employed?</b><br><br>YES <input type="checkbox"/> NO <input type="checkbox"/><br><br>(if YES fill required details)   | <b>Nature of Employment:</b><br>(Driving a Three wheeler/ school van/lorry/small goods transportation/ bus)                              |
|     |   | <b>Details of additional income sources:</b>   |
|     |   | Copy of the Driving license and permit letter issued from the relevant Authorities or Societies are enclosed herewith.                   |
| (C) | <b>Business Entity?</b><br><br>YES <input type="checkbox"/> NO <input type="checkbox"/><br><br>(if YES fill required details)   | <b>My business is related to</b><br>(Apparel/IT/Tea/Spice/Plantation/Logistic supply related/Tourism/Small and Medium Enterprises/Other) |
|     |   | <b>Name of the business</b>  |
|     |   | <b>Business Address</b>  |
|     |   | Copy of the Business registration certificate is enclosed herewith   |

4. Arrears as at 25<sup>th</sup> March 2020 my/our knowledge: Rs.

I agreed to settle the above arrears.

5. This is how I/We affected owing to Covid19

6. What type of reliefs you are expected from Vallibel Finance

**I/We further declare and agree to the following,**

- (a) Vallibel Finance PLC has the sole and absolute discretion to grant me/us the captioned moratorium as per Central Bank guide lines.
- (b) That the vehicle/equipment/land made absolute/mortgaged/pledged as a security against the above facility (except gold loan articles) is in my/our possession presently at the address given above and has not been alienated and or subject to any court proceeding.
- (c) Terms and conditions of the above numbered finance facility Agreement /Offer letter shall continue to subsist and bind on me/us until I/we settle the outstanding thereof in full.
- (d) If I/we entitled to the moratorium I/we agreed to submit the consent letters from my/our Guarantors.

I/We do hereby confirmed that the above details provided by me/us true and accurate to the best of my/our knowledge and that I/we am/are aware that any falsehood would disqualify me/us for any benefits under this debt moratorium scheme introduced by the Central Bank of Sri Lanka.

Therefore, I/We hereby request you to grant me/us the moratorium based on the information and determine by you in terms of the Central Bank circular.

Thank You,

Yours faithfully,

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Signature

**IMPORTANT**

Please handover/submit the duly completed applications along with supporting documents to any Vallibel Finance branch or email to [covid19@vallibelfinance.com](mailto:covid19@vallibelfinance.com) on or before 30<sup>th</sup> April 2020